

Registration Instructions for the 2019 GASSA/SSASC GA SC Southeastern Self Storage Conference and Tradeshow

General Attendee Registration - GA SC Southeastern Self Storage Conference and Tradeshow

Start Time/Date: 9:00 AM Sunday, October 20, 2019
End Time/Date: 2:00 PM Tuesday, October 22, 2019
ADDRESS: Hyatt Regency Greenville
220 N Main St,
CITY: Greenville, SC 29601

[Add To Outlook Calendar](#)



Enter your email address or the email address of the person you wish to register in the space below and then click the submit button next to the sentence that describes what you wish to do.

This field Required!

Email Address:

Register myself for this event.

Register multiple people for this event.

Additional Event Information

THIS IS A CAN'T MISS EVENT -- GET 2X THE NETWORKING AND 2X THE FUN AT THIS 2019 CO-HOSTED CONFERENCE WITH THE SOUTH CAROLINA SELF STORAGE ASSOCIATION!

To Register Yourself (1 person)

1. Go to General Attendee registration homepage at:
http://www.ciclt.net/sn/events/e_signup.aspx?ClientCode=gfvga&E_ID=500395&RegType=ATT
2. It will ask you to enter your email address or the email address of the person you wish to register, and then click the submit button next to the sentence that describes what you wish to do. **IMPORTANT: Choose that you are registering only yourself clicking SUBMIT.**
 - a. **This is a new system, so everyone will first need to create an account before they are registered.**
3. Click the NEW REGISTRANT button to add yourself to the system.
4. Enter the requested information in the text boxes (Please note: Required format for phone is 123.456.1234) and then click the submit button.
5. Once you make it to the conference registration page, you will be required to input your contact info, membership info, and choose registration options.
6. **Please be sure to choose the correct MEMBER/NON MEMBER rate for your registration fees.**
7. If you plan to attend Topgolf on Sunday, first indicate the number of attendees (just 1 for yourself) and then list the names.
8. Click "Calculate Total" to see the amount of total payment due.
9. Click Submit. You should be taken to payment page if you opted to pay by credit card, or a confirmation page if you are paying with a check. You will receive a confirmation email as well.

To Register Multiple People

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This field Required!

Email Address:

Register myself for this event.

Register multiple people for this event.

Additional Event Information

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http://www.ciclt.net/sn/events/e_signup.aspx?ClientCode=gfvga&E_ID=500395&RegType=ATT
- 2) It will ask you to enter your email address or the email address of the person you wish to register, and then click the submit button next to the sentence that describes what you wish to do. **IMPORTANT: Choose that you are registering multiple people by clicking SUBMIT.**
 - a. **This is a new system, so everyone will first need to create an account before they are registered.**
 - b. Each person will have to be added to the system. First add them to the system, and then select and add them to the registration. Be sure to add yourself to the form!
- 3) Click Register multiple people for this event.
- 4) Click the NEW REGISTRANT button to add yourself and others to the system.

- 5) Enter the requested information in the text boxes (Please note: Required format for phone is 123.456.1234) and then click the submit button.

You have chosen the multi-person registration process.

You are required to specify each person you will register.

Be sure to include your name in the "List of Registrants" if you are attending this event.

1) To begin, on the right side of the page, enter the last name or email address and press the Search button.

2) Then add each person to the registrants list by clicking the Add button.

- If a person you wish to add is **NOT** in the list click "New Registrant" button and enter the appropriate contact information.

3) Confirmation letters can be emailed to each registrant if you so choose to enter a separate email address for each attendee.

4) Once every person you wish to register is on the List of Registrants, click the register button on the bottom left and follow the provided instructions.

Registrar
(The person completing this registration)

Name: Byrd, Carly
Email: cbyrd@asinfo.net

Enter a Last Name, Email address, Organization, OR a combination of any to begin your search.

Last Name:
Email:
Organization:

Use If Person Not found

List of Registrants

There are no people selected for registration. Please Search for people to Register using the Search options on the right.

Search Results

| LName | FName | Organization | |
|-------|------------|-------------------------------------|------------------------------------|
| Byrd | Carly | GASSA Program Coordinator | <input type="button" value="Add"/> |
| Byrd | Carly Byrd | GASSA (GA Self Storage Association) | <input type="button" value="Add"/> |

- 6) Once you make it to the conference registration page, you will be required to input your contact info, membership info, and choose registration options.
- 7) **Please be sure to choose the correct MEMBER/NON MEMBER rate for your registration fees.**
- 8) If you plan to attend Topgolf on Sunday, first indicate the number of attendees (just 1 for yourself) and then list the name(s).
- 9) Click "Calculate Total" to see the amount of total payment due.
- 10) Click Submit. You should be taken to payment page if you opted to pay by credit card, or a confirmation page if you are paying with a check. You will receive a confirmation email as well.